



NO.FD.PC.2-1/2011
GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT

Dated Lahore, the 11th July, 2011

From

Mr. Tariq Bajwa,
Finance Secretary.

To

1. All Administrative Secretaries to Government of the Punjab.
2. The Principal Secretary to Governor, Punjab, Lahore.
3. The Principal Secretary to Chief Minister, Punjab, Lahore.
4. The Military Secretary to Governor, Punjab, Lahore.
5. The Secretary, Punjab Provincial Assembly, Lahore.
6. The Secretary, Punjab Public Service Commission, Lahore.
7. All Heads of Attached Departments in the Punjab.
8. All Commissioners in the Punjab.
9. All District Coordination Officers in the Punjab.
10. All District & Sessions Judges in, the Punjab.
11. The Chief Pilot, VIP Flight, Lahore.
12. The Registrar, Lahore High Court, Lahore.
13. The Provincial Director, Local Fund Audit, Punjab, Lahore.

Subject: **REVISION OF BASIC PAY SCALES, ALLOWANCES AND PENSION OF CIVIL SERVANTS OF THE PUNJAB GOVERNMENT**

I am directed to state that the Governor of the Punjab has been pleased to sanction Revision of Basic Pay Scales, Allowances and Pension with effect from 1st July, 2011 for the Civil Servants of the Punjab Government as detailed in the succeeding paragraphs:

PART-I (BASIC PAY SCALES)

2. **Revision of Basic Pay Scales:**

The Basic Pay Scales – 2011 shall replace the Basic Pay Scales – 2008 with effect from 01.07.2011 as contained in the Annexure to this Notification.

3. **Fixation of Pay of the Existing Employees (w.e.f. 01.07.2011):**

- i) The basic pay of an employee who was in service on 30.06.2011 shall be fixed in the Basic Pay Scales – 2011 on point to point basis, i.e., at the stage corresponding to that occupied by him/her above the minimum of Basic Pay Scales – 2008.
- ii) In case of Personal Pay being drawn by an employee as part of his/her basic pay beyond the maximum of his/her pay scale on 30.06.2011, he/she shall continue to draw such pay in the Basic Pay Scales – 2011 at the revised rates.

4. **Annual Increment:**

Annual increment shall continue to be admissible, subject to the existing conditions, on 1st of December each year. However, the first annual increment of existing employees in Basic Pay Scales - 2011, in which their pay is fixed as on 01.07.2011 shall accrue on the 1st of December, 2011.

Tariq Bajwa

PART-II (ALLOWANCES)5. **Ad-hoc Relief Allowances granted upto 01.07.2009:**

The following Ad-hoc Relief Allowances granted upto 01.07.2009 shall stand discontinued with effect from 01.07.2011 having been merged in the Basic Pay Scales – 2008 so as to introduce Basic Pay Scales – 2011:

Sr. No.	Name of Ad-hoc Allowance	Notification No. & Date	Admissible Rates
i)	Special Additional Allowance – 1999 (01.07.1999)	FD.PC.2-2/99 dated 27.07.1999	25% (BS 1-16) and 20% (BS 17-22) on BPS – 1994
ii)	Special Relief Allowance – 2003 (01.07.2003)	FD.PC.2-1/2003 dated 11.07.2003	15% of the basic pay on BPS – 2001
iii)	Ad-hoc Relief – 2004 (01.07.2004)	FD.PC.2-1/2004 dated 21.07.2004	15% of the basic pay on BPS – 2001
iv)	Dearness Allowance – 2006 (01.07.2006)	FD.PC.2-1/2006 dated 22.07.2006	15% of the basic pay on BPS – 2005
v)	Ad-hoc Relief Allowance – 2009 (01.07.2009)	FD.PC.2-2/2009 dated 24.07.2009	20% (BS 1-16) and 15% (BS 17-22) on BPS – 2008

6. **Ad-hoc Allowance – 2010 (if admissible):**

- i) The Ad-hoc Allowance – 2010 @ 50% of the running basic pay of Basic Pay Scales – 2008 admissible to the Civil Servants (if admissible in that organization) has already been frozen at the level of its admissibility as on 01.07.2010 vide Finance Department's notification No.FD.PC.2-2/2010 dated 11.11.2010 and subsequently through notification No.FD.PC.2-2/2010(1226/10) dated 12.01.2011.
- ii) All the new entrants shall be allowed Ad-hoc Allowance – 2010 @ 50% of the minimum of relevant Basic Pay Scales – 2008 (if admissible in that organization) on notional basis with effect from 01.07.2011, till further orders, and shall stand frozen at the same level.

7. **Ad-hoc Relief Allowance – 2011:**

- i) An Ad-hoc Relief Allowance – 2011 @ 15% of the running basic pay of Basic Pay Scales – 2008 to all the Civil Servants of the Punjab Government **including contract employees** employed against civil posts in Basic Pay Scales on standard terms and conditions of contract appointment shall be allowed with effect from 01.07.2011 and shall stand frozen at the same level. **This Allowance will not be admissible to contract employees appointed on fixed pay package.**
- ii) All the new entrants shall be allowed Ad-hoc Relief Allowance – 2011 @ 15% of the minimum of relevant Basic Pay Scales – 2008 on notional basis with effect from 01.07.2011, till further orders, and shall stand frozen at the same level.
- iii) The Ad-hoc Relief Allowance will be subject to Income Tax.
- iv) The Ad-hoc Relief Allowance will be admissible during leave and entire period of LPR.
- v) The Ad-hoc Relief Allowance will not be treated as part of emoluments for the purpose of calculation of Pension/Gratuity and recovery of House Rent.
- vi) The Ad-hoc Relief Allowance will not be admissible to the employees during the tenure of their posting/deputation abroad.
- vii) The Ad-hoc Relief Allowance will be admissible to the employees on their repatriation from posting/deputation abroad at the rate and amount which would have been admissible to them had they not been posted abroad.

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- viii) The Ad-hoc Relief Allowance will be admissible during the period of suspension.
- ix) The term "Basic Pay" for the purpose of Ad-hoc Relief Allowance – 2011 will also include the amount of the personal pay granted on account of annual increment(s) beyond the maximum of the existing pay scales.

8. **Medical Allowance:**

- i) Medical Allowance admissible to Civil Servants in BS-16 to BS-22 @ 15% of the existing basic pay in Basic Pay Scales – 2008 shall continue to be admissible at the frozen level of its admissibility as on 01.07.2010.
- ii) All the new entrants in BS-16 to BS-22 shall be allowed Medical Allowance @ 15% of the minimum of relevant Basic Pay Scales – 2008 on notional basis with effect from 01.07.2011, till further orders, and shall stand frozen at the same level.

9. **Special Pays and Allowances:**

All the Special Pays, Special Allowances or the Allowances admissible as percentage of pay (excluding those which are capped by fixing maximum limit) including House Rent Allowance and the Allowances/Special Allowances equal to initial or basic pay granted to any employee of Punjab Government including Punjab Police, Border Military Police, D.G. Khan & Rajanpur, Baluch Levy D.G. Khan, Prisons, Directorate of Reclamation & Probation, Judiciary, MPDD, teaching/non-teaching staff of teaching institutes including employees of Directorate of Special Education and employees of other Departments shall stand frozen at the level of its admissibility as on 30.06.2011.

10. **Conveyance Allowance:**

- i) Conveyance Allowance shall be admissible to all the civil servants in BS-1 to BS-15 on revised rates as under:

S. No.	BPS	Existing Rate	Revised Rate
i)	BS 1-4	Rs.680/- p.m.	Rs.850/- p.m.
ii)	BS 5-10	Rs.920/- p.m.	Rs.1,150/- p.m.
iii)	BS 11-15	Rs.1,360/- p.m.	Rs.1,700/- p.m.

- ii) All the Civil Servants of the Punjab Government (excluding those who are availing sanctioned official vehicle) shall be allowed Conveyance Allowance at the prescribed rates **irrespective of their place/station of duty.**
- iii) Those Civil Servants who are already drawing Mobility Allowance (in case of teachers of schools/colleges of Education Department and staff of schools of Mines & Minerals Department) or Car Allowance (in case of members of Lahore High Court Establishment as well as employees of Sub-ordinate Judiciary) in areas other than big cities would have the option either to adopt the new prescribed rates of Conveyance Allowance or to continue the previous allowance under the respective nomenclature.
- iv) Employees of Sub-ordinate Judiciary in areas other than big cities are already drawing Conveyance Allowance at prescribed rates as a special case. They would, henceforth draw the same at revised rates under the existing policy.

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19. The increase in pension sanctioned in this Notification shall not be admissible on Special Additional Pension allowed in lieu of admissible pre-retirement Orderly Allowance.

20. The increase in pension shall not be admissible during the period of their re-employment, but the same shall be allowed after the termination of the re-employment contract. However, the increase in pension admissible to the pensioners of the Punjab Government before their re-employment on contract basis shall continue to be admissible to them provided that they are not in receipt of any increases allowed as allowances with their pay in lieu of increases in pension.

21. The benefit of increase in pension sanctioned in this Notification shall also be admissible to those Civil Pensioners of the Punjab Government who are residing abroad (other than those residing in India and Bangladesh) who retired on or after 15.08.1947 and are not entitled to, or are not in receipt of pension increase under the British Government's Pension (Increases) Acts. The payment shall be made at the applicable rate of exchange.

22. **Medical Allowance for the Pensioners:**

- i) Medical Allowance admissible to the existing retired Civil Servants in BS-1 to BS-15 and in BS-16 to BS-22 @ 25% and @ 20% of the net pension respectively shall continue to be admissible at the frozen level of its admissibility as on 30.06.2011 and till further orders.
- ii) All the Civil Servants in BS-1 to BS-15 and in BS-16 to BS-22, who shall retire on or after 01.07.2011 onwards, shall be allowed Medical Allowance @ 25% and @ 20% of the net pension respectively and shall stand frozen at the same level.

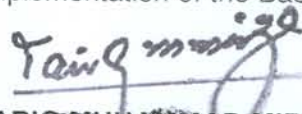
23. **Option:**

- i) All the existing Civil Servants (BS-1 to 22) of the Punjab Government shall, within **60 days** from the date of issue of this notification, exercise an option in writing and communicate it to the Account General Punjab/District Accounts Office/DDO concerned, as the case may be, either to continue to draw salary in the Basic Pay Scales- 2008 or in the Basic Pay Scales – 2011 as specified in this notification. Option once exercised shall be considered final.
- ii) An existing employee, as aforesaid, who does not exercise and communicate such an option within the specified time limit, shall be deemed to have opted for the Basic Pay Scales – 2011.

24. All the existing rules/orders on the subject shall be considered to have been modified to the extent indicated above. All the existing rules/orders not so modified shall continue to be in force under this scheme.

25. **Anomalies:**

An Anomaly Committee shall be set up in the Finance Department (Regulations Wing) to resolve the anomalies, if any, arising in the implementation of the Basic Pay Scales – 2011 and Pension.


(TARIQ MUHAMMAD MIRZA)
DEPUTY SECRETARY (PC)

NO. & DATE EVEN:

A copy is forwarded for information and necessary action to:

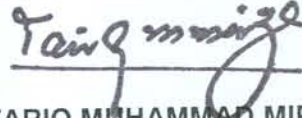
1. The Accountant General Punjab, Lahore.
2. All the District Accounts Officers in the Punjab.
3. The Treasury Officer, Lahore.
4. The Director General Audit, Lahore.
5. The Director General Works (Accounts), Lahore.
6. The Director General Works (Audit), Lahore.
7. The Director General Audit (District Governments), Punjab, Lahore.

(TARIQ MUHAMMAD MIRZA)
DEPUTY SECRETARY (PC)

NO. & DATE EVEN:

A copy is forwarded for information and necessary action to:

1. The Finance Secretary, Government of Pakistan, Islamabad.
2. The Finance Secretary, Government of Sindh, Karachi.
3. The Finance Secretary, Government of KPK, Peshawar.
4. The Finance Secretary, Government of Baluchistan, Quetta.
5. The Finance Secretary, Azad State of Jammu & Kashmir, Muzaffarabad.
6. The Finance Secretary, Government of Gilgit Baltistan, Gilgit.



(TARIQ MUHAMMAD MIRZA)
DEPUTY SECRETARY (PC)

Annexure to Notification No.FD.PC.2-1/2011
dated Lahore, the 11th July, 2011

BASIC PAY SCALES OF THE CIVIL SERVANTS

Basic Pay Scales – 2008					Basic Pay Scales - 2011				
BPS	MIN	INCR	MAX	STG	BPS	MIN	INCR	MAX	STG
1	2,970	90	5,670	30	1	4,800	150	9,300	30
2	3,035	100	6,035	30	2	4,900	170	10,000	30
3	3,140	120	6,740	30	3	5,050	200	11,050	30
4	3,240	140	7,440	30	4	5,200	230	12,100	30
5	3,340	160	8,140	30	5	5,400	260	13,200	30
6	3,430	175	8,680	30	6	5,600	290	14,300	30
7	3,530	190	9,230	30	7	5,800	320	15,400	30
8	3,665	210	9,965	30	8	6,000	350	16,500	30
9	3,820	230	10,720	30	9	6,200	380	17,600	30
10	3,955	260	11,755	30	10	6,400	420	19,000	30
11	4,115	275	12,365	30	11	6,600	460	20,400	30
12	4,355	310	13,655	30	12	7,000	500	22,000	30
13	4,645	340	14,845	30	13	7,500	550	24,000	30
14	4,920	380	16,320	30	14	8,000	610	26,300	30
15	5,220	420	17,820	30	15	8,500	700	29,500	30
16	6,060	470	20,160	30	16	10,000	800	34,000	30
17	9,850	740	24,650	20	17	16,000	1,200	40,000	20
18	12,910	930	31,510	20	18	20,000	1,500	50,000	20
19	19,680	970	39,080	20	19	31,000	1,600	63,000	20
20	23,345	1,510	44,485	14	20	36,000	2,350	68,900	14
21	25,880	1,700	49,680	14	21	40,000	2,600	76,400	14
22	27,680	1,985	55,470	14	22	43,000	3,050	85,700	14

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